

**Workforce Investment Board of Will County
June 12, 2023, Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley		X	Paul Lauridsen	X		Suzanne Sallay		X
Jayne Cain	X		Cornell Lurry	X		Diana Sharpe	X	
David Conterio	X		Judy Mitchell		X	Christina Shirley		X
Beth Gonzalez	X		Pat Mudron	X		Michele Stiff	X	
Doc Gregory	X		Clyne Namuo	X		Ben Stortz		X
Linda Guerrero	X		Mike Paone	X		James Tromp	X	
Maribeth Hearn		X	Josh Potter	X		Kurt Trost		X
Rita Herrick	X		Doug Pryor	X		Shawn Walsh		X
Carlos Interrial	X		Andy Rico		X	Maggie Wolf	X	
Kraig Kistingner	X		Jim Rink		X			
Caroline Portlock	Pat Wendholt							
GUESTS								
Jennifer Bertino-Tarrant	Lisa Borrelli	John Hall	Dain Meza-Gotto	Keri Peter				

Welcome and Introductions –Chair Gonzalez called the meeting to order at 7:30AM.

Minutes - Minutes of the April 17, 2023, meeting were approved on a motion by Interrial; seconded by Kistingner. Motion carried.

Action Items -

PY22 Transfer

- Stiff asked the board to approve a transfer of \$300,000 from WIOA Title 1D (dislocated worker funds) to Title 1A (disadvantaged adults) – this will allow Workforce Services to assist more disadvantaged adults, the majority of the customers visiting the Workforce Center. A motion was made by Conterio to approve the transfer, seconded by Sharpe. Motion carried.

PY23 Allocation

- Portlock asked for acceptance of DCEO PY23 Allocation of \$5,026,610 which represents an increase in funding of about \$254,180 from PY22 as detailed in the packet. The allocation was approved on a motion by Tromp, seconded by Herrick. Motion carried.

PY23 Subcontracts

Portlock presented the following subcontracts:

- The One-Stop Operator Agreement with Workforce Services Division of Will County (not to exceed \$233,663) was approved on a motion by Pryor seconded by Interrial (Stiff abstain). Motion carried.
- The Work-Readiness subcontract with Joliet Junior College (not to exceed \$525,000) was approved on a motion by Tromp, seconded by Sharpe (Namuo and Wolf abstain). Motion carried.
- The Youth Program subcontract with Joliet Junior College (not to exceed \$1,585,250) was approved on a motion by Tromp, seconded by Paone. (Namuo and Wolf abstain). Motion carried.

Training Programs

- New Training Programs for Certification from George E. Booth was approved as presented on a motion by Mudron, seconded by Interrial. Motion carried. Programs submitted by Governor State University were not approved as they are not on the Demand Occupation List. A motion was made by Interrial, seconded by Sharpe. Motion carried.
- Training Program Recertifications from Genesis Healthcare Institute, George E. Booth Co., Governor State University, Illinois Welding School, Joliet Junior College, Lewis University, University of St. Francis and Wilco Area Career Center; and removal of programs no longer offered or on the state Demand Occupations list were approved as presented on a motion by Interrial, seconded by Tromp (Herrick, Namuo, and Wolf abstain). Motion carried.

Legislative Update – Hugh O’Hara, Will County Governmental League

Hugh presented information and highlights from the FY24 State Budget.

One Stop Operator / Workforce Center Report – Michelle Stiff

Stiff presented the June 2023 Workforce Center Report. Highlights include:

- Center Resource Room served: April 1,126 individuals and May 994 individuals.
- Two Job fairs/Events
- The Mobil Workforce Center was parked at 9 facilities and served approximately 191 individuals.
- John Hall was promoted to Business Services/Special Events Supervisor as Scott Kettman had retired at the beginning of June.

Director’s Report - Caroline Portlock

Portlock reported on the various notices of funding opportunities related to workforce as outlined in the packet. The Workforce Board will be working with community partners on securing grants appropriate for our area.

WIB Member Updates/Announcements:

- Stiff announced that they are working on helping re-entry – second chance citizens.
- Wolf announced that on June 22 there will be a graduation ceremony for 30 students getting their GED and 15 students completing English as a Second Language (ESL).
- Mudron mentioned that June 14 is Flag Day and noted the submarine was built in Manitowoc, Wisconsin where after being built it was transported through the Chicago River, Chicago Sanitary and Ship Canal, Illinois River, and Mississippi River. There will be a celebration at BiPark commemorating Flag Day.

No public comment. None

Meeting adjourned on a motion by Stiff, seconded by Sharpe at 8:25 AM. Motion carried.

Next meeting August 14, 2023, at 7:30am