

**Workforce Investment Board of Will County
December 12, 2022, Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley	X		Paul Lauridsen	X		Jim Rink		X
Herb Brooks	X		Cornell Lurry	X		Gerardo Ruiz		X
Jayme Cain	X		Damien McDonald		X	Suzanne Sallay		X
David Conterio		X	Judy Mitchell		X	Diana Sharpe	X	
Beth Gonzalez	X		Pat Mudron		X	Michele Stiff	X	
Doc Gregory		X	Clyne Namuo	X		Ben Stortz	X	
Linda Guerrero		X	Mike Paone	X		James Tromp	X	
Maribeth Hearn		X	Josh Potter	X		Kurt Trost		X
Rita Herrick	X		Doug Pryor	X		Shawn Walsh	X	
Carlos Interrial	X		Andy Rico		X	Maggie Wolf	X	
Kraig Kistingner	X							
Pat Wendholt	Caroline Portlock							
GUESTS								
Jennifer Bertino-Tarrant	Lisa Borrelli		Keri Peter	Morissa Glomb				

Welcome and Introductions –Chair Gonzalez called the meeting to order

Minutes - Minutes of the October 17, 2022, meeting were approved on a motion by Interrial; seconded by Bradley. Motion carried.

Reports / Committee Updates -

Communications Committee: Judy Mitchell

- Mitchell nor Mudron were present Portlock indicated that the Communications Committee meeting is reported in packet which included program.
 - Mo Glomb from WSD Outreach Specialist presented an interactive presentation using a QR code. This presentation demonstrated how we can use technology to engage customers / stakeholders while discovering more about the services they value.

Program Operations Committee: Michelle Stiff

- Stiff presented the Performance Goals negotiated for the local area with DCEO. These are the measures for our current Program Year (PY22) as well as next year (PY23).
- Keri Peters presented various success stories showing the impact the Connect to Your Future/youth program has had for customers. Stories included: Maria who graduated in May with an RN; Charmaine who earned stackable credentials in the healthcare field; Oscar obtained a college degree and landed his dream job in IT; and Hunter was hired full time after an internship.

System and Trends Committee: Rita Herrick

- Herrick reviewed the new programs from New School for Massage, Bodywork and Healing for certification, and programs from Lewis University due for recertification as presented in the packet. Motion to approve New Certifications and Recertifications as presented was made by Lurry, seconded by Brooks. Herrick abstained. Motion carried.
- Herrick reviewed the application for an Incumbent Training Grant from Express Signs & Lighting. Motion to approve the grant as presented was made by Kistingner, seconded by Stortz. Motion carried.

Beth Gonzalez presented Herb Brooks with a certificate and thanked him for serving 10+ years on the Workforce Board. We appreciate all that Herb has done for the residents and businesses of Will County!

One Stop Operator / Workforce Center Report – Michelle Stiff

- Stiff presented the September 2022 Workforce Center Report. Highlights include:
 - Job Fairs were conducted at the Village of Romeoville and Joliet Township High School
 - Partner news: Workforce Services has hired 2 Career Advisors, Melissa Clements and Andrew Pajak, replacing Pamela Rodriguez (transferred to Business Services) and Bruce Foster (retired).
 - Facility / Technology Updates:
 - The websites for One Stop, WSD and WIB have been completely revised to include more local and partner information as well as real-time service data. They are now ADA compliant and (hopefully) more user friendly. The board members were asked to visit all three websites and provide feedback on what they think of the sites.
 - The Center is trying out 'Textly' as a way to communicate with customers and follow up with job fair participants.
 - Workforce Center now has cameras in the Resource Room, Computer Lab, and Board Room.

Director's Report: Caroline Portlock

- PY23 MOU – Workforce Center of Will County – Portlock is working with the partners on the Memorandum of Understanding for the infrastructure and shared delivery costs for the Center. The deadline for submission to the state is 4/15 and will be implemented on 7/1.
- One-Stop Certification – the Board will start gathering the information and documents needed for our One Stop Certification which will be due next program year.
- Will Works Podcast – new episodes include information on 'Quiet Quitting' and a story on bouncing back.

WIB Member Updates/Announcements:

- Pathways to Professions Expo happening on March 14-15, 2023, at Romeoville Center.

No public comment.

Meeting adjourned on a motion by Stiff, seconded by Brooks.